It is time for the announcement of Mevlana Exchange Program. Here you can find the sample announcement text attached to this e-mail. When you read the text, you will see a blank part for application collection. Please do not forget to write down your office’s name and contact information to the “…….Office” part. In the attachment, you will also find application forms for students/academic staff. Please do not forget to send us the results not later than **28 February 2019.**

This announcement should be declared online via your university’s website to the related departments and below you can find some important due dates for accepting applications.

**Note:** Please fill the survey out that we send you via Google Forms. It has great importance to us.

**Receiving the Applications: 04-28 February**

(During this period, you should accept and evaluate the applications and send us the names chosen)

 **Reporting the assessment results to the Council of Higher Education: 22 March**

 (We send the names to the council of Higher Education in Turkey)

**Announcement of assessment results: ---**

(This date can be changed according to Turkish Higher Education Council’s process. We will inform your university about the results)

 **Please consider the following while accepting the students’ applications,**

1.     Students should prove their language proficiency either in English or in Turkish
(Your approval or proficiency exam will be accepted)

2.     The academic transcript average of undergraduate student should be at least 2.5/4.0, for graduate and PhD students 3.0/4.0.

3.     The applicant students cannot be a Turkish citizen.

**Necessary documents for the application:**

1.     Transcript

2.     Language Proficiency Test Result

3.     Application Form

In assessment, 50% of Language Proficiency Test Result and 50% of GPA should be taken into consideration.

**Conditions to be considered in selection of teaching staff:**

The selection of teaching staff is up to your Office.The only important point is that the teaching staff applying the program should fill out the application form and give their academic portfolio (including his/her CV which has publications, projects, works, seminars etc. in his/her field) to your office. You should email us scanned copy of the documents of the shortlisted applicants to mevlanadp@selcuk.edu.tr no later than February 27, 2019.

**Important note:** The teaching staffs who have not joined in an academic Exchange program previously can have precedence.

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