

INFORMATION LETTER

On May 16, 2025, the School of Law and Public Administration at NARXOZ University will host the international scientific and practical conference "**Digital Transformation: The Role of Artificial Intelligence and Big Data in Law, Governance, and International Relations.**"

The conference will be held in both offline and online formats and will include:

- ✓ **Plenary Session:** "The Role of Artificial Intelligence and Big Data in Law, Governance, and International Relations."
- ✓ **Roundtable 1:** "Law in the Era of Digital Transformation: Artificial Intelligence and Big Data."
- ✓ **Roundtable 2:** "The Transformation of Public Administration in the Era of Artificial Intelligence and Big Data."
- ✓ **Roundtable 3:** "Artificial Intelligence and Big Data in International and Domestic Political Processes."

The conference is organized as part of the project "Regulatory Issues of the Legal Framework for Big Data: National and International Experience" and in line with the implementation of the United Nations Sustainable Development Goals (SDGs):

Goal 9: "Industry, Innovation, and Infrastructure."

Goal 17: "Partnerships for the Goals."

Researchers, university faculty members, master's and doctoral students, practicing lawyers, representatives of public organizations, government authorities, and local self-governance bodies, including international participants, are invited to take part in the conference.

Following the conference, an electronic collection of conference papers will be published.

Conference Working Languages: Kazakh, Russian, and English.

To participate in the conference, applicants must submit a registration form (Appendix 1) along with their abstracts or full papers by **April 10, 2025**, to the following email addresses:

Roundtable 1: Aigerim Aralbayeva – aigerim.aralbayeva@narxoz.kz

Roundtable 2: Roza Kuzembekova – roza.kuzembekova@narxoz.kz

Roundtable 3: Nurlan Uzakbayev – nurlan.uzakbayev@narxoz.kz

The conference program and links for online participation in the Plenary Session and Roundtables will be sent to registered participants one to two days before the conference via the email address provided in the registration form.

I. Required Documents for Article Publication in the Conference Proceedings

To publish an article in the conference proceedings, participants must submit the following documents to the Organizing Committee:

- Application for article publication
- Text of the abstract or full article.

Documents must be submitted to the Organizing Committee in both electronic and printed formats as three separate files: (1 – Article; 2 - Application; 3 - Plagiarism check report).

Each file should be named after the first author's surname.

If the author resides in another city or country, materials should be submitted electronically only, without the need for printed copies.

II. Registration Fee

Participation in the international scientific and practical conference does not require a registration fee, and participants are entitled to free publication in the conference proceedings.

III. Article Formatting Requirements

All submitted articles must comply with the following formatting requirements:

1. **Recommended length:** 6 to 8 typed pages.
2. **Formatting guidelines:**

Page settings: Top margin – 2 cm., Bottom margin – 2 cm., Left margin – 3 cm., Right margin – 1 cm., Font: Times New Roman or Times Kaz, size 12 pt.

Line spacing: 1.0., Paragraph indent: 1.25 cm., Text alignment: Justified. No graphs, images, or photographs are allowed in the articles.

At the beginning of the text, the author must provide their details, the article title, an abstract, and keywords in Russian, Kazakh, and English.

3. Text Structure:

- Author's surname and initials (bold, centered).
- Author's information (academic title, academic degree, institution of work/study).
- Email address (optional).
- Article title (uppercase, bold, centered).
- Abstract, keywords, main text of the article, references (sources).

The text must not include frames, tables, or other objects with visible or hidden borders.

Citation Formatting: References should be cited within the article in square brackets after the quote. The citation format follows this structure: First, the source number (as listed in the references section). After a comma, the page number (if applicable). Multiple sources are separated by a semicolon.

Examples:

- Citation from a single source with page number: [3, p.121].
- Citations from multiple sources with page numbers: [6, p.9; 12, p.58].

Articles that do not meet these formatting requirements will not be accepted for publication. The author is responsible for the content of their article.

Conference Venue and Schedule:

Location: Almaty, Zhandosov St. 55

Conference Start: 10:00 AM (Astana time)

Participant Registration: from 09:30 AM

For additional information, please contact:

Nurlan Uzakbayev: +7 700 522 0313

Appendix 1

PARTICIPANT APPLICATION FORM

for the International Scientific and Practical Conference

"Digital Transformation: The Role of Artificial Intelligence and Big Data in Law, Governance, and International Relations"

Full Name (Surname, First Name, Patronymic)	
Place of Work/Study (Full Name of Institution)	
Position, Name of Department, Office, or Other Structural Unit	
Academic Degree, Academic Title (Full Name)	
Work/Mobile Phone Number (for foreign participants – include country and city code)	
E-mail	
Form of Participation in the Conference (In-Person or Remote)	
Title of the Presentation (Abstract)	
Roundtable Number and Title	